

FIG. 1

User ID: \_\_\_\_\_  
Name: \_\_\_\_\_  
Workweek: 03 May 1960 - 09 May 1960 II 1960  
2270

280 { Template Description Save Template Get Template

Workweek 03 May 1990 - 09 May 1990   Page 10																	
210		220		230		240		250		260			281		282		290
Type	Project / Off-time	Class	Task	Billable	Mon 3 May	Tue 4 May	Wed 5 May	Thu 6 May	Fri 7 May	Sat 8 May	Sun 9 May	Total					
PTI	INTEREST	HR	Dev-Logic														
PEG	INTEREST	PRM	PR Des														
PRG	INTEREST	PRM	PR Des														
OFF	REPORT	HR	NONE		08.00												
OFF	FAMILY LEAVE	HR	NONE						08.00								
Add Row				Total													

Fig. 2

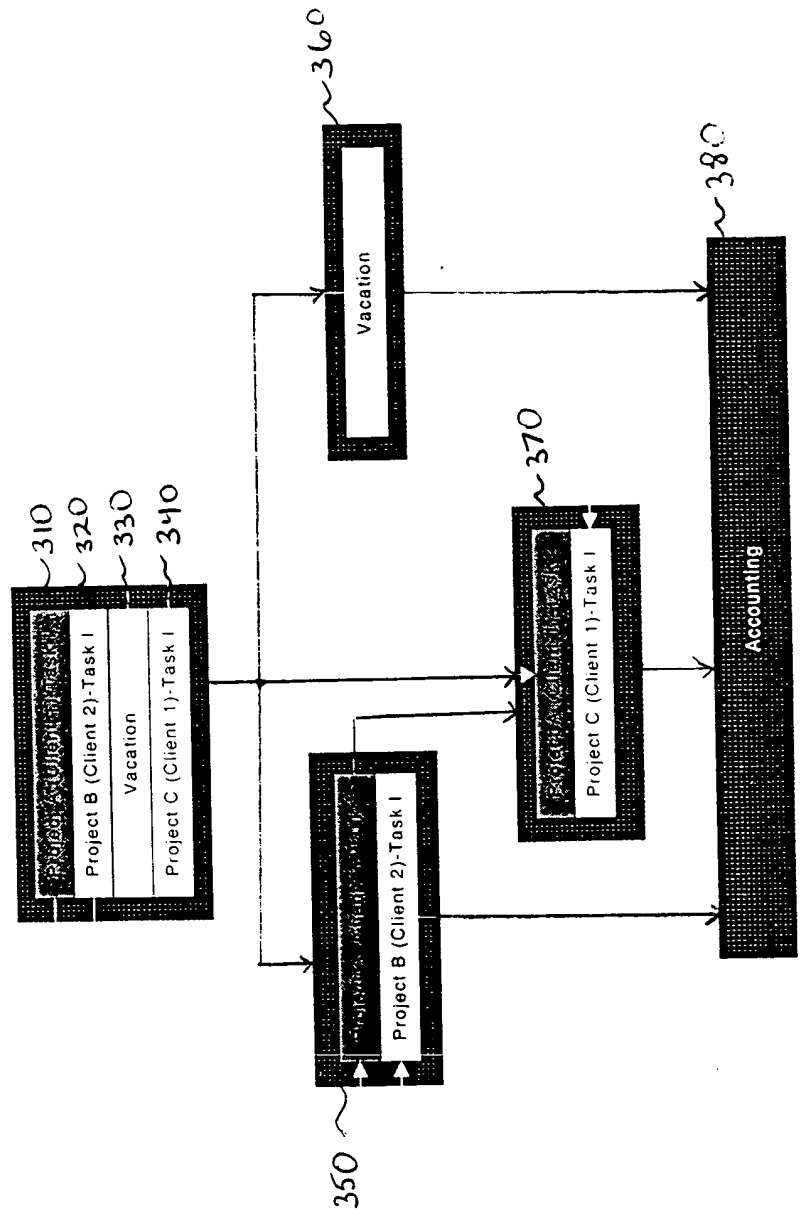


FIG. 3

Main Menu
Logout
Policy
Help

Expense Sheet Details

Line Item: 1
Notes: ~400

Change To:
Project: ~405
Cost Center: ~405
Multiple:

Expense Type: TRAVEL - AIRFARE
Expense Amount: Included VAT: 0.00
Expense Type: No amount
Expense Location: London
Receipt No:

Expense Date: Mon 20 Jun 1994 ~450
Exchange Rate: 1.780000
Amt in Base Currency:

Status	Project/CC	Project ID/CC	Expense Amt.	Amt. in Base Currency	Billable	Exception
1	Cost Center > 400-SLS >		367.47	654.10		
2	Cost Center > 300-Mkt >		367.47	654.10		
3	Project > 10-PTERS1 >		0.00	0.00		
4	Project > 10-PTERS1 >		0.00	0.00		

401
415
420
425
430

455
445
440
475
470
465
460
455

Save & Add Another Item
Save & Return to Expense Summary
Cancel & Return to Expense Summary

Submitted: Manager Approved
Not Submitted: Manager Disapproved

AP Approved & Processed
AP Disapproved
Billable Exception

FIG. 4

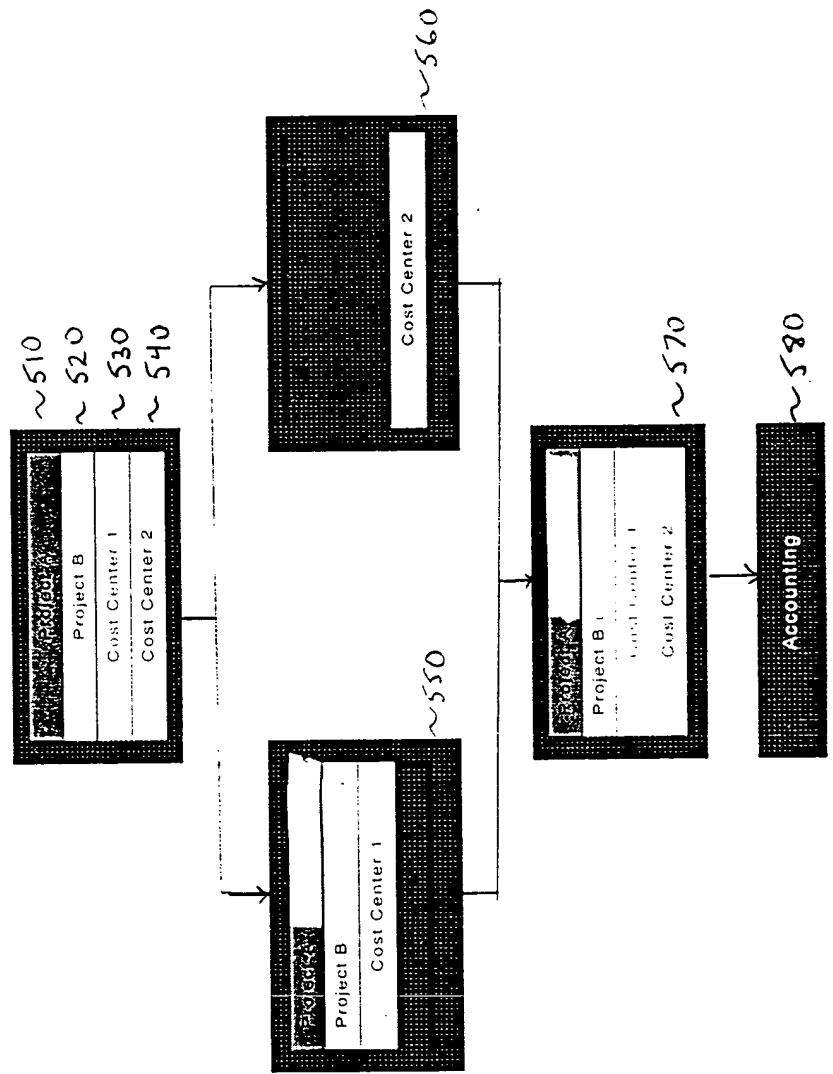


FIG 5

# Contract Setup

Contract Setup (Header)

Contract No. *	10-TERST	Search	Contract Name	E-Commerce ERP Integration	Contract Status	Active
Client ID *	CNSL PLUS	Search	Client Name	Consultants Plus	Notes	~6112
Effective From Date *	01-Jan-1999		Effective To Date *	31-Dec-2000		
Practice	ERP		Category	E-COMMERCE	Group	EAST ~6115
Contract Status	Active		Estimated Contract Value	100		
			Reason For Status Change			

[Professional Time \\*](#)
[Expense](#)
[Processing Rules \\*](#)
[Admin. Assign.](#)
[Bill-To \\*](#)
[Overline \\*](#)

Contract Manager (Assignment)

Contract Manager User ID *	Contract Manager Name	Effective From *	Effective To
1	RAMCINOR	01-Jan-1999	

Accounts Receivable (Assignment)

AR Admin User ID *	AR Admin Name	Effective From *	Effective To
1	JANSYSAL	01-Jan-1999	
2	JANUSCAN	01-Jan-1999	

## Main Menu

- Administration
- Reports
- Contracts
  - Contract Setup
  - Project Setup
  - Client Setup
  - Partner Setup
- Projects
  - Project Details
- Accounting
  - Accounting Setup
  - Commission Setup
  - Invoice - Generate
  - Invoice - Review
  - Additional Charges
  - Adjustments
  - Expense - Payment
  - Invoice - Repl.
  - Invoice Aging Analysis
  - QB Invoice Export
  - QB Invoice Repl. Expo
- Human Resources
  - Date Codes

FIG. 6A

## Contract Setup

Contract Setup (Header)

Contract No. 6106 ~ 6111

Client ID 6107 ~ 6112

Effective From Date 6108 ~ 6113

Practice 6109 ~ 6114

Contract Status 6110 ~ 6116

Contract Name E-Commerce ERP Integration

Client Name Consultants Plus

Effective To Date 31-Dec-2000

Category E-COMMERCE

Group 100

Estimated Contract Value 100

Reason For Status Change Active

Contract Status Active

Professional Time

Contract Type 6201

Time and Expense

Bill Rate Type Rate Type

Rate Rate 6203

By Company Rule

By Remark

By Master Task

Resource (Assignment)

User ID	Hourly Billing Rate Amt.	Effective From	Effective To
1 JANEMPLY	100.00	01-Jan-1999	
2 JANEMPLY	100.00	01-Mar-1999	
3 HALPRTRR	100.00	01-Jan-1999	
4 DEEMPLY	100.00	01-Jan-1999	
5 DOCPMRGR	150.00	01-Jan-1999	

6219 6204

FIG 6B

- Administration
- Reports
- Contracts
- Contract Setup
- Project Setup
- Client Setup
- Partner Setup
- Projects
- Accounting
- Human Resources
- System Administration

### Contract Setup

Contract Setup (Header)

Contract No. <b>6106</b>	Contract Name <b>6111</b>	E-Commerce ERP Integration	Contact Status <b>Active</b>
Client ID <b>6107</b>	Client Name <b>6112</b>	Contract Info	
Effective From Date <b>6108</b>	Effective To Date <b>6113</b>	31-Dec-2000	
Practice <b>6109</b>	Category <b>6114</b>	E-COMMERCE	
Contract Status <b>6110</b>	Estimated Contract Value <b>6116</b>	100	
	Reason For Status Change		

[Professional Time](#)
[Expense](#)
[Processing Rules](#)
[Admin. Assign.](#)
[Bill-To](#)
[Overtime](#)

Professional Time (Approval(s) Required)

☐ Project Manager Approval Required  
☐ Client Manager Approval Required  
☐ Project and Client Manager Approval Required

Expense When

☐ Invoice Client When Expense Sheet is Approved  
☐ Invoice Client When Expense Sheet is Reimbursed

Professional Time (Taxation Type)

Tax Type **6305**  
 Tax Calculated At **5** %  
 Service Tax **6305**

Invoice At Level

☐ Invoice At Resource by Project Level  
☐ Invoice At Resource Level  
☐ Invoice At Project Level  
☐ Invoice At Contract Level  
☐ Invoice At Client Level

- Main Menu
- Administration
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- Contract Setup
- Project Setup
- Client Setup
- Partner Setup
- Projects
- Project Details
- Accounting
- Accounting Setup
- Commission Setup
- Invoice - Generate
- Invoice - Review
- Additional Charges
- Adjustments
- Expense - Payment
- Invoice - Repl.
- Invoice Aging Analysis
- QB Invoice Export
- QB Invoice Rept. Exp.
- Human Resources
- Tools

FIG. 6C



## Contract Setup

Contract Setup (Header)

Contract No. *	10-TERST	Search	Contract Name	E-Commerce/ERP Integration	Notes	Contract Status
Client ID *	CONSULTUS	Search	Client Name	Consultants Plus	~ 611	Active
Effective From Date *	01-Jan-1999	Search	Effective To Date *	31-Dec-2000	~ 612	
Practice	ERP		Category	E-COMMERCE	~ 613	
Contract Status	Active		Group	EAST	~ 614	
			Estimated Contract Value	100	~ 615	
			Reason For Status Change	6116		

[Professional Time \\*](#)
[Expense](#)
[Processing Rules \\*](#)
[Admin. Assign \\*](#)
[Bill-To \\*](#)
[Overline \\*](#)

Expensing Rule \*

☐ Fixed  
☒ Percentage  
☐ RATE / DAY (from 2001)  
☐ None

- 6106 ~
  - 6107 ~
  - 6108 ~
  - 6109 ~
  - 6110 ~
- Administration
  - Reports
  - Contracts
  - Contract Setup
  - Client Setup
  - Partner Setup
  - Projects
  - Project Details
  - Accounting
  - Accounting Setup
  - Commission Setup
  - Invoice - General
  - Invoice - Review
  - Additional Charges
  - Adjustments
  - Expense - Payment
  - Invoice - Rpt.
  - Invoice Aging Analysis
  - QB Invoice Export
  - QB Invoice Rpt. Expo
  - Human Resources
  - Role Setup

FIG. 6D

SaveGetClearDeleteReportLogoutPolicyHelp

Professional TimeExpenseProcessing RulesAdmin AssignOverTime

Bill-To \*Bill-To \*OverTime \*

Main Menu

- Administration
- Reports
- Contracts
  - Contract Setup
- Project Setup
- Client Setup
- Partner Setup
- Projects
- Accounting
- Human Resources
- System Administration

Bill-To Address

Address42033 Rodinger Street

CityOntarioZip Code92045

StateCACountryUnited States

Invoice Payment Terms

Invoice AltnSales Rep ID

P.O. NoPayment Terms

Due Date (Qty. Days from Invoice Date)10

User Defined Fields (Contract)

Test

User Defined 2

User Defined 3

Data Received

FIG. 6E

- Main Menu
- Administration
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  - Project Setup
  - Client Setup
  - Partner Setup
- Projects
- Accounting
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- System Administration

Save

Get

Clear

Delete

Report

Logout

Policy

Help

Professional Time

Expense

Processing Rules

Admin. Assign.

Bill To

Overtime

Overline Defects

	Q11	Q12	Q13	Effective from	Effective To
1	1.00	1.00	1.00	01-Jan-1999	26-Jul-1999
2	1.00	1.00	1.00	27-Jul-1999	

6601

6602

FIG. 6F

Main Menu

Administration

Reports

Contracts

Contract Setup

Project Setup

Client Setup

Partner Setup

Projects

Accounting

Human Resources

System Administration

## Project Setup

Project Setup (Header)

Project ID *	10-PTERS2	Search	Notes
Project Name	Develop Operations System		
Contract No. *	10-TERS1		
Client ID	CONSULTUS	Client Name	Consultants Plus
Effective From *	01-Jan-1999	Effective To	
Project Status	Active	Reason for Change	Establish new project

Project (Internal / External) ☒ External ☐ Internal ~7101

Project Status ☒ Active ☐ Inactive

Project Manager \* Location & Invoice Routing Timesheet Report - Text

Project Manager (Assignment)			
Project Manager User ID *	Project Manager Name	Effective From *	Effective To
1 JANSYSAD	Jan Sysad	01-Jan-1999	
2 DOORMGR	DOORMGR	01-Jan-1999	

~7104

FIG. 7A

## Project Details

**Project Details (Header)**  
 Project ID: 10-PTERS2    Search    Notes  
 Project Name: Develop Operations System  
 Contract No.: 10-TERS1  
 Client ID: CNSL PLUS  
 Effective From: 01-Jan-1999  
 Project Status: Active  
 Reason For Change: Establish new project  
 Project (Internal/External): Internal  
 Consultants Paid: ~ 7101  
 Project Status: Active

### Resource Assignment

Client Manager (Assignment)	Client Manager	Effective From	Effective To
1 JANSYSAD	Jan Syed	01-Jan-1999	
2 DANCLMGR	Dan Cngr	01-Jan-1999	

### Project Resource / Role (Assignment)

Resource	Resource Name	Project Role	Effective From	Effective To
1 ANEMPLY	Ann Empl	EMPL	01-Jan-1999	
2 DOCPMGR	DOC PMGR	PROJ-MGR	01-Jan-1999	
3 HALPRTR	Prtr Hal	PRTR	01-Jan-1999	
4 JANEMPLY	Jan Empl	EMPL	01-Mar-1999	

7102 ~

7103 ~

- Administration
- Reports
- Contracts
- Contract Setup
- Project Setup
- Client Setup
- Partner Setup
- Projects
- Project Details
- Accounting
- Human Resources
- System Administration

7201 ~

7202 ~

FIG 7B

Project Details

Project Details (Header)

Project ID \*

10-PTERS2

Search

Notes

Project Name

Develop Operations System

Contract No. \*

10-TERS1

Project (Internal / External)

Internal

External

Client ID

CENSELTLUS

Client Name

CENSELTLUS

Effective From \*

01-Jul-1999

Effective To

Project Status

Active

Reason For Change

Establish new project

Project Status

Active

Default All Master Tasks

Task Mapping (Details)

Project Task ID *	Project Task Name	Master Task ID *	Master Task Desc	Effective From *	Effective To	Billable
1	CLIENT-CLIENT COUNSEL	CLIENT-CNSL		01-Jul-1999		<input checked="" type="checkbox"/>
2	CLIENT-M CLIENT MEETING	CLIENT-MTO		01-Jul-1999		<input checked="" type="checkbox"/>
3	EDIT-PRS-EDITING - PRESS R	EDIT-PRS-RLS		01-Jul-1999		<input checked="" type="checkbox"/>
4	PRS-CALLIPRESS CALL DOWN	PRS-CALL		01-Jul-1999		<input checked="" type="checkbox"/>
5	P1-Des Phase one Design	DESIGN		01-Jan-1999	18-Oct-1999	<input checked="" type="checkbox"/>

7301

7302

7303

7304

FIG. 7C

## Resource Setup

Resource Setup (Header)

User ID:

First Name:

Middle Name:

Last Name:

Search   Yes

Company Details

Co. Employee No.:

System Access:

Cost Center No.:

Initial Password:

Effective From:

Resource Type:

Hly. / Salary Type:

Reason for Update:

Effective To:

Company Role (Assignment)

Company Role	Role Description	Effective From	Effective To
1	EMPLOYEE RESOU	01 Jan 1998	

Salary Details

Monthly Salary	Effective From	Effective To
5176.89	01 Jan 1998	

- Invoice - Generate
- Invoice - Review
- Additional Charges
- Adjustments
- Expense - Payment
- Invoice - Hcpl.
- Invoice Aging Analysis
- QB Invoice Export
- QB Invoice Rpt. Expo.
- Human Resources
- Role Setup
- Resource Setup
- System Administration
- Company Setup
- Company Information
- Cost Center Setup
- Class Setup
- Master Task Setup
- Role Security Setup
- Basic Security Setup
- Email Template
- User Defined Field Setup
- Practice Setup
- Category Setup
- Group Setup
- Download Custom Rep

FIG. 8

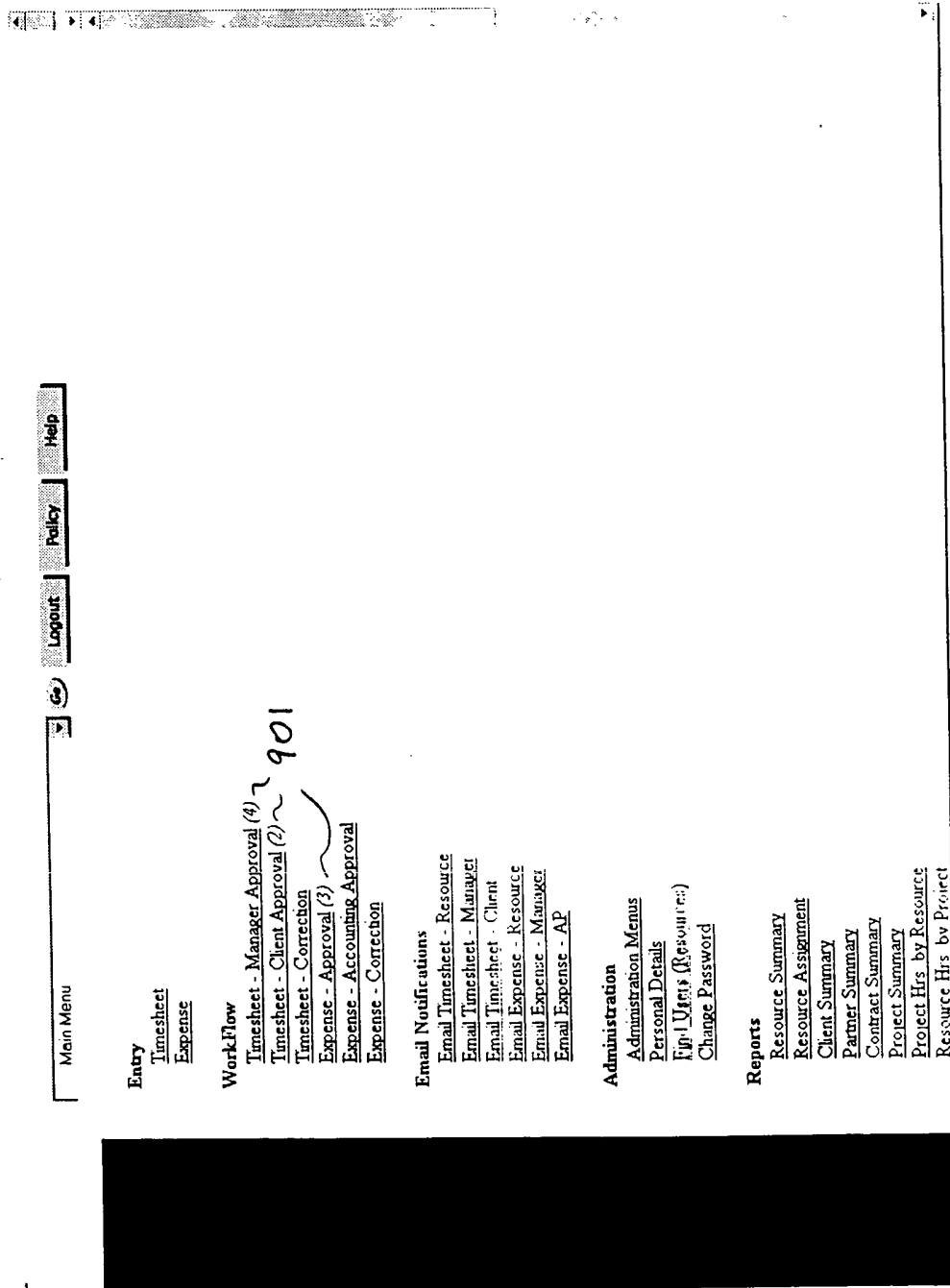


FIG. 9



Invoice - Generate

--Main Menu

- Administration 1001
- Reports
- Contracts 1002
  - Contract Setup
  - Project Setup
  - Client Setup
  - Partner Setup
  - Projects
  - Project Details
  - Accounting
  - Accounting Setup
  - Commission Setup
  - Invoice - Generate
  - Invoice - Review
  - Additional Charges
  - Adjustments
  - Expense - Payment
  - Invoice - Rcpl.
  - Invoice - Aging Analysis
  - QB Invoice Export
  - QB Invoice Rcpl. Expt
  - Human Resources

Display Filters

Client

By Client

INFOEXPERTS

From Date

24-Oct-1998

To Date

24-Oct-1999

Charge Type

All Charges

Display/Buttons

1004

Invoice Generate - Selection

Select	Client ID	Contract No.	Project ID	Project Name	User ID	OverTime Type	Charge Type	Eligible Amount	Taxes
1	INFOEXPERTS	30-TERL1	30-PTERL1	30-PTERL1	JANEMPLY	REG - RE Professional	REG - RE Professional	0.00	0.00
2	INFOEXPERTS	30-TERL1	30-PTERL1	30-PTERL1	JANEMPLY	REG - RE Professional	REG - RE Professional	4800.00	0.00
3	INFOEXPERTS	30-TERL1	30-PTERL1	30-PTERL1	LOHEMPLY	REG - RE Professional	REG - RE Professional	0.00	0.00
4	INFOEXPERTS	30-TERL1	30-PTERL1	30-PTERL1	LOHEMPLY	REG - RE Professional	REG - RE Professional	4124.99	0.00
5	INFOEXPERTS	30-TERL1	30-PTERL1	30-PTERL1	LOHEMPLY	OTI - O Professional	OTI - O Professional	2100.00	0.00

Total Selected Eligible Amount

0.00

Total Eligible Amount

4784.99

Invoice Generate Controls

Invoice Date

24-Oct-1999

Next Invoice No.

67

Combine Time & Expense

☐

Generate Invoice for Selected Rows

1023

FIG. 10

Main Menu
Logout
Policy
Help

Timesheet - Entry

User ID

SYSAADMIN

Name

SYSTEM ADMINISTRATOR

Workweek

18 Oct 1999 - 24 Oct 1999 || 1999-42

Template

TEMPLATE1

Description

TEMPLATE1

Save Template

Get Template

Type

REG

Project / Off-time

NONE

Class

CRM

Timesheet Notes

User Notes

Manager Notes

Client Notes

Type: REG

Project: BENCH

Category: CRM

Task: NONE

Billable: FALSE

OK

Cancel

Sat 23 Oct

Sun 24 Oct

Total

100.00

100.00

200.00

~ 1102

Select All

De-select All

Save

Save & Submit Selected Cells

Print

Submitted

Not Submitted

Manager Approved

Manager Disapproved

Client Approved & Processed

Client Disapproved

Billable / Overtime Exceptions

1103

1104

1105

FIG. 11A

Main Menu
Logout
Policy
Help

Expense Sheet Details

Line Item : 2
Charge : To
Project
Cost Center
Multiple

Expense Type : TRAVEL - CAR
Expense Amount : 1151
Payment Type : Resource Paid
Expense Location : LA
Receipt No.

Expense Notes
User Notes
Manager Notes

8/9 This should also be split, per the agreement to split Transportation and Lodging

AP Notes

OK
Cancel

Type TRAVEL - Expense Date 03 Aug Expense Location LA
CAR RENTAL 1999
Expense Amount 0.00

Currency
Base
Other

Approve & Return to Expense Summary

Submitted
Not Submitted
Manager Approved
Manager Disapproved
AP Approved
AP Disapproved
Processed
Billable Exception

## Company Setup

Company Details TimeSheet Details Expense Details Worksheet Overview

URL for Company Policy  
<http://www.infowide.com/>

URL for Custom Reports  
<https://www.solutionserver.com/library/doc/>

Time Zone  
 PST, GMT, 08:00 Pacific Standard Time

Currency  
 Base Currency: USD  
 Alternate Base Currency: USD  
 Exchange Rate: 1.000000  
 From Date: 01-Jan-1980  
 To Date: 31-Dec-2099

~1204

Company Holidays		Fiscal Year	
Date	Description	From Date	To Date
01-Jan-1998	New Year	01-Oct-1998	31-Oct-1998
25-May-1998	Memorial Day	01-Nov-1998	30-Nov-1998
03-Jul-1998	Independence Day	01-Dec-1998	31-Dec-1998
07-Sep-1998	Midland Day	01-Jan-1999	31-Jan-1999
25-Nov-1998	Thanksgiving	01-Feb-1999	20-Feb-1999

~1205

~1206

FIG. 12A

## Company Setup

Company Details Timesheet Details Expense Details Workweek Overtime

Time Off Categories

Category	1	2	3	4
VACATION				
FAMILY LEAVE				
HOLIDAY				
BENCH				

~1251

Normal Work Hours per Day

Mon	Tue	Wed	Thu	Fri	Sat	Sun
8:00	8:00	8:00	8:00	8:00	8:00	8:00

~1252

Timesheet Workweeks Before / After Current Workweek

No. of Workweeks Before	10
No. of Workweeks After	2

~1253

Timesheet Screen Report (Text)

Line 1	Model Company, Inc.
Line 2	* NOTE: Client signature of this timesheet authorizes invoice submission

~1254

- Invoice - Generate
- Invoice - Review
- Additional Charges
- Adjustments
- Expense - Payment
- Invoice - Rept.
- Invoice Aging Analysis
- OB Invoice Export
- OB Invoice Rept. Export
- Human Resources
- Role Setup
- Resource Setup
- System Administration
- Company Setup
- Company Information
- Cost Center Setup
- Class Setup
- Master Task Setup
- Role Security Setup
- Basic Security Setup
- Email Template
- User Defined Field Setup
- Practice Setup
- Category Setup
- Group Setup
- Download Custom Report

FIG. 12B



Go

Address http://backupinfo

File » Links »

Go

Main Menu

Logout

Policy

Help

Go

Save

Print

Internet

# Timesheet - Approval (Summary)

Status	Approve	User ID	Resource Name	Weekending	Week ID	Project ID	Total Hours	Exception
Submitted	<input type="checkbox"/>	JANEMPLY	JanEmpty	13 Jun 1999	1999-23	10-PTERS2	16.00	
Submitted	<input type="checkbox"/>	JANEMPLY	JanEmpty	20 Jun 1999	1999-24	10-PTERS1	55.41	
Submitted	<input type="checkbox"/>	JANEMPLY	JanEmpty	04 Jul 1999	1999-25	10-PTERS1	1.00	
Submitted	<input type="checkbox"/>	ANNEMPLY	AnnEmpty	18 Jul 1999	1999-28	10-PTERS1	19.47	
Submitted	<input type="checkbox"/>	JANEMPLY	JanEmpty	18 Jul 1999	1999-28	10-PTERS1	18.17	
Client Unapproved	<input type="checkbox"/>	ANNEMPLY	AnnEmpty	04 Apr 1999	1999-13	10-PTERS1	2.00	

1301

1303

1302

Fig. 13

# Timesheet Approval Email Template for Project Manager

## Email Template

Subject: Late Timesheet Approvals

Message: Approve the late timesheets for your project.

Copy to:

Timesheet Hours	Send	User ID	Manager Name	Email Address
1410	<input type="checkbox"/>	DOCPRMGR	DOCPRMGR	tesony1@hotmail.com
1420	<input type="checkbox"/>	PMSYDAD	Jan Syad	tesony1@hotmail.com
1430	<input type="checkbox"/>	JENPSTAD	Jan Pstgr	tesony1@hotmail.com
1440	<input type="checkbox"/>	DOCPMGR	Jan Pstgr	tesony1@hotmail.com

1450

Send

De-select All

Select All

1410 1420 1430 1440 1450

in 1480

FIG. 14

Cost Center Setup

- Invoice - Generate
- Invoice - Review
- Additional Charges
- Adjustments
- Expense - Payment
- Invoice - Rptl.
- Invoice Aging Analysis
- QB Invoice Export
- QB Invoice Rptl. Expt
- Human Resources
  - Role Setup
  - Resource Setup
- System Administration
  - Company Setup
  - Company Information
  - Cost Center Setup
  - Class Setup
  - Master Task Setup
  - Role Security Setup
  - Role Security Setup
  - Email Template
  - User Defined Field Setup
  - Practice Setup
  - Category Setup
  - Group Setup
  - Download Custom Rec

Cost Center (Header)

Cost Center No. \*

101-CEO

Notes

Description \*

101-CEO

Account No. \*

Cost Center Manager (Assignment)

CC Mgr. User ID *	CC Mgr. Name	Effective From *	Effective To
1 ACCOUNTER	ACCOUNT OWNER	01-Jan-1999	

Cost Center Accounts Payable Admin. (Assignment)

AP Admin. User ID *	AP Admin. Name	Effective From *	Effective To
1 ACCOUNTER	ACCOUNT OWNER	01-Jan-1999	

Fig. 15



# Expense Sheet Entry (Summary)

Submitted Date:

Submitted Date:

Submitted Date:

Submitted Date:

Item	Status	Billable Exception	Expense Type	Expense Date	Expense Amount
1			TRAVEL - AIRFARE	28 Jun 1999	1,363.20
2			BUSINESS MEALS - BUSINESS MEALS	29 Jun 1999	319.84
3			MEALS - BREAKFAST	30 Jun 1999	12.96
					<b>1,695.00</b>

Total Expense:

Total Submitted:

Total Approved:

Total Unapproved:

Total Billable Exception:

### Expense Types Setup

Order	Active	Expense Category	Expense Type	Expense Unit	Rate Type	Rate In Base Currency	GL Code (Billable)	GL Code (Non-Billable)	E
1	<input checked="" type="checkbox"/>	TRAVEL	AIRFARE	USD	<input type="checkbox"/>	1.00	50-011	83-300	E
2	<input checked="" type="checkbox"/>	TRAVEL	TAXI/IMO	USD	<input type="checkbox"/>	1.00	50-011	83-300	E
3	<input checked="" type="checkbox"/>	TRAVEL	PARKING/TOLL	USD	<input type="checkbox"/>	1.00	50-011	83-300	E
4	<input checked="" type="checkbox"/>	TRAVEL	CAR RENTAL	USD	<input type="checkbox"/>	1.00	50-011	83-300	E
5	<input checked="" type="checkbox"/>	TRAVEL	PERSONAL AUTO	MILE	<input checked="" type="checkbox"/>	0.31	50-011	83-300	E
6	<input checked="" type="checkbox"/>	TRAVEL	GASOLINE	USD	<input type="checkbox"/>	1.00	50-011	83-300	E
7	<input checked="" type="checkbox"/>	TRAVEL	TRANSUB/BUS	USD	<input type="checkbox"/>	1.00	50-011	83-300	E
8	<input checked="" type="checkbox"/>	TRAVEL	TIPS-TRAVEL	USD	<input type="checkbox"/>	1.00	50-011	83-300	E
9	<input checked="" type="checkbox"/>	LODGING	HOTEL	USD	<input type="checkbox"/>	1.00	50-011	83-300	E
10	<input checked="" type="checkbox"/>	LODGING	TIPS-LODGING	USD	<input type="checkbox"/>	1.00	50-011	83-300	E
11	<input checked="" type="checkbox"/>	COMMUNICATION	TELEPHONE	USD	<input type="checkbox"/>	1.00	50-011	83-800	E
12	<input checked="" type="checkbox"/>	COMMUNICATION	POSTAL/SHIPPING	USD	<input type="checkbox"/>	1.00	50-011	83-500	E
13	<input checked="" type="checkbox"/>	MEALS	BREAKFAST	USD	<input type="checkbox"/>	1.00	50-011	83-300	E
14	<input checked="" type="checkbox"/>	MEALS	LUNCH	USD	<input type="checkbox"/>	1.00	50-011	83-300	E
15	<input checked="" type="checkbox"/>	MEALS	DINNER	USD	<input type="checkbox"/>	1.00	50-011	83-300	E
16	<input checked="" type="checkbox"/>	MEALS	SNACK	USD	<input type="checkbox"/>	1.00	50-011	83-300	E
17	<input checked="" type="checkbox"/>	BUSINESS-MEALS	BUSINESS-MEALS	USD	<input type="checkbox"/>	1.00	50-011	83-701	E

▼ Main Menu

▼ Administration

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▼ Partner Setup

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▼ Commission Setup

▼ Invoice - Generate

▼ Invoice - Review

▼ Additional Charges

▼ Adjustments

▼ Expense - Payment

▼ Invoice - Rpt.

▼ Invoice Aging Analysis

▼ QB Invoice Export

▼ QB Invoice Rpt. Exp

▼ Human Resources

1704

1707

FIG. 17

# Expense - Approval (Summary)

Status	Approve	User ID	CC No. or Project ID	Weekending	Week ID	Expense Sheet No.	Expense Amount
Submitted	<input type="checkbox"/>	ANNEPLY	10-PTERS1	08-Aug-1999	1999-31	0000000011	49.87
Submitted	<input type="checkbox"/>	ANNEPLY	10-PTERS1	17-Oct-1999	1999-41	0000000112	431.87
Submitted	<input type="checkbox"/>	ANNEPLY	10-PTERS2	17-Oct-1999	1999-41	0000000112	490.45

401

1801

1803



Expense Sheet - Correction (Summary)

Status	Expense-sheet No.	CC No.	Project ID	Weekending	Week ID	Expense Date	Disapproved Amount
Manager DisApproved	0000000011		10-PTERS1	08-Aug-1999	1999-31	17-Aug-1999	49.87

FIG. 19

